

Approved
General Director
H. A. Varol



September 11, 2026

Terms and conditions of participation in the research program and processing of personal data

These Terms and conditions of Participation in the Research Program and Processing of Personal Data (hereinafter - the Terms) establish the procedure for participation of individuals in the research program conducted by the Private Institution "Institute of smart systems and artificial intelligence" (hereinafter - the Institution), as well as the rights and obligations of the Institution and the Participant, the terms of payment, the rules of participation in the Program and the conditions for the collection and processing of personal data.

These Terms are an adhesion contract in accordance with the legislation of the Republic of Kazakhstan. Registration for the Program and the Participant's actions provided for by these Terms for their acceptance mean the Participant's full and unconditional acceptance of these Terms and the conclusion of a contract between the Institution and the Participant on the terms of these Terms.

These Terms are posted on the Internet at the Institution's website at: [<https://issai.nu.edu.kz/>].

1. GENERAL PROVISIONS

1.1. A person wishing to participate in the Research program of the Institution (hereinafter - the Program) registers on the Institution's website or fills out an electronic questionnaire and performs the actions specified in Section 3 of these Terms.

1.2. The performance of the actions provided for by these Terms means the full and unconditional acceptance by the person of all these Terms.

1.3. If the Participant has not reached the age of 18, the actions to conclude the contract are performed by his legal representative or other person in cases and in the manner permitted by the legislation of the Republic of Kazakhstan.

2. SUBJECT OF THE CONTRACT

2.1. The Institution undertakes to organize for the Participant participation in the research program, providing training in the field of information and communication technologies, and the Participant undertakes to comply with these Terms, the rules of the program and pay the cost of participation in the appropriate amount.

2.2. The program may include the following areas:

- 1) computer vision;
- 2) natural language processing;
- 3) reinforcement learning;
- 4) robotics;

2.3. other areas of artificial intelligence and information technologies, specified on the page of the corresponding Program.

2.4. For marketing purposes, the program may have different names (Summer Research Program (SRP), Fall Research Program (FRP), etc.). The name of the program, the specific composition of the program, the schedule, duration, dates, format, cost and other parameters of participation are determined for each program and are displayed on the Institution's website before submitting the application.

2.5. The Participant independently chooses the specific parameters and signs the application, which is an integral part of these Terms and constitutes a contract.

3. PROCEDURE FOR CONCLUDING THE CONTRACT

3.1. To conclude the contract, the Participant:

- 1) familiarizes with these Terms and Conditions;
- 2) familiarizes with information about the relevant program on the website;
- 3) fills in the application and specifies the necessary data;
- 4) if necessary, specifies information about the legal representative;
- 5) selects additional options, if they are provided;
- 6) signs the application and sends a scanned copy to the Institution.

3.2. The contract is considered concluded, the Terms and Conditions are accepted from the date of signing the application and sending it to the Institution.

3.3. After processing the application, the Institution has the right to send the Participant a confirmation of registration to the specified e-mail address.

4. PARAMETERS OF ELECTRONIC REGISTRATION

4.1. For the convenience of registration, specific conditions of participation may be determined in electronic form on the website.

4.2. These conditions include, in particular:

- 1) program: [program name];
- 2) dates of the event: [start date] – [end date];
- 3) format: [offline/other format];

- 4) venue: [address];
 - 5) participation fee and payment procedure: [value] tenge, including taxes and mandatory payments provided for by law, payment terms;
 - 6) accommodation: [included / not included / available for an additional fee];
 - 7) other characteristics.
- 4.3. The specified parameters are displayed to the Participant before acceptance of the Terms.
- 4.4. After agreement with the Terms the corresponding version of the electronic application is saved by the Institution and is part of the contract.
- 4.5. In case of discrepancy between the general information on the website and the parameters of a specific electronic application of the Participant, the parameters of the application fixed at the time of acceptance have priority, unless otherwise expressly stated in these Terms.

5. COST AND ORDER OF PAYMENT

- 5.1. The cost of participation is determined in accordance with the program chosen by the Participant and additional options and is displayed on the website and in the application.
- 5.2. Payment is made in the way provided on the Institution's website.
- 5.3. If a preliminary payment is provided for participation, the Participant's place in the corresponding Program is considered confirmed after the payment is received, unless otherwise provided by the terms of a particular Program.
- 5.4. The Institution has the right to set different tariffs, discounts, special conditions and the cost of additional services for individual Program and categories of Participants.
- 5.5. Such conditions are displayed on the website and apply only when they are chosen/available for the corresponding Participant.

6. WHAT IS INCLUDED IN THE PROGRAM

- 6.1. The basic cost of participation, unless otherwise specified on the website or application, includes:
- 1) access to laboratories and the venue of the program;
 - 2) accompaniment mentors and instructors;
 - 3) educational and practical classes;
 - 4) access to the necessary materials of the program;
 - 5) partial meals in the form of irregular coffee breaks and/or snacks;
 - 6) ID-card for access to the Institution's premises;
 - 7) other services specified in the description of the corresponding set.
- 6.2. Accommodation in the dormitory is provided **only if there is a corresponding option and it is selected during registration.**

6.3. The list of services included in the cost is determined by the information about the corresponding Program, displayed in the application.

7. RIGHTS AND OBLIGATIONS OF THE INSTITUTION

7.1. The Institution undertakes:

- 1) to organize and conduct the program in accordance with the published conditions of the corresponding Program;
- 2) to provide the Participant with access to the educational resources and infrastructure provided by the program;
- 3) to provide mentoring and/or instructors within the program;
- 4) after successful completion of the program, to issue the Participant with a corresponding certificate, if such issuance is provided by the program;
- 5) to take reasonable measures to ensure safe conditions for the stay of the Participants on the territory of the Institution within the framework of applicable legislation and established safety rules.

7.2. The Institution has the right:

- 1) establish rules of conduct and internal order of the program;
- 2) require the Participant to comply with the rules of the program, safety regulations and legal requirements of the Institution's employees;
- 3) change the schedule, the composition of teachers, the content of individual classes and organizational elements of the program while maintaining its general educational character;
- 4) notify the Participants of changes via e-mail, website, personal account or other communication channels used by the Institution;
- 5) refuse participation or terminate participation in cases specified in section 10 of these Terms.

8. RIGHTS AND OBLIGATIONS OF THE PARTICIPANT

8.1. The Participant undertakes:

- 1) comply with these Terms and Conditions;
- 2) comply with the rules of the program;
- 3) comply with the requirements of the Institution's employees, mentors, instructors and technical specialists;
- 4) perform the tasks provided for by the program;
- 5) comply with safety and fire safety rules;
- 6) use the equipment and property of the Institution only for its intended purpose;
- 7) treat the property of the Institution with care;
- 8) not to transfer their credentials and access to closed program materials to third parties;

9) not to copy, distribute or provide program materials of the Institution or third parties to third parties;

8.2. The Participant has the right:

- 1) to receive information about the organization and conduct of the program;
- 2) to receive educational services provided by the program;
- 3) to receive a certificate upon fulfillment of the established conditions for its issuance.

9. INTELLECTUAL PROPERTY

9.1. Educational, methodological, presentation, software and other materials provided to the Participant within the framework of the program are protected in accordance with the legislation of the Republic of Kazakhstan.

9.2. Unless otherwise expressly provided for by the individual terms of the program, the provision of access to materials to the Participant does not mean the transfer to him of exclusive rights to the relevant materials.

9.3. The participant is not entitled without the appropriate permission:

- 1) distribute materials program;
- 2) place them in the public domain;
- 3) transfer them to third parties persons;
- 4) use them for commercial purposes;
- 5) otherwise violate the rights of the rights holders.

9.4. The rights to the results of the Participant's independent work, created by him during the program, are determined by the legislation of the Republic of Kazakhstan and the individual conditions of the relevant program, if such conditions are established.

10. RESPONSIBILITY AND REMOVAL FROM THE PROGRAM

10.1. The Participant is solely responsible for compliance with these Conditions and the rules of the program.

10.2. The Institution has the right to terminate the Participant's participation without refund in case of:

- 1) significant or repeated violation of discipline or other established rules of the program;
- 2) intentional damage to the property of the Institution;
- 3) provision knowingly unreliable information;
- 4) other material violations of these Terms or the rules of the program.

10.3. The Institution is not responsible for the loss or damage of the Participant's personal belongings, if such loss or damage occurred not through the fault of the Institution.

10.4. The Institution is not responsible for events that occurred outside the territory and area of responsibility of the Institution or during a period not related to the activities organized by the Institution.

10.5. These provisions do not limit the liability of the Institution in cases where such liability cannot be excluded or limited in accordance with the legislation of the Republic of Kazakhstan.

11. REFUSAL OF PARTICIPATION AND REFUND OF MONEY

11.1. The Participant has the right to refuse to participate in the program by sending a corresponding notification to the Institution.

11.2. In case of refusal before the start of the program the refund of money is made taking into account the actually incurred expenses of the Institution related to the execution of the contract, if another order is not established by the legislation of the Republic of Kazakhstan or the conditions of a specific Program.

11.3. After the start of the program, the refund of money is not provided.

11.4. If individual conditions of a specific set provide for special conditions of return, they are displayed to the Participant on the website and apply to the corresponding Program.

12. FORCE MAJEURE

12.1. The parties are released from liability for full or partial non-fulfillment of obligations, if it is caused by force majeure circumstances.

12.2. Such circumstances include, in particular, extraordinary and unavoidable circumstances, the occurrence of which does not depend on the will of the Parties.

12.3. In the event of such circumstances, the Institution has the right to change the terms, format or procedure of the program with notification to the Participants.

12.4. If the program becomes objectively impossible, the Institution notifies the Participants of further actions, including postponement of the program, change of format or termination of the contract and the procedure for settlements.

13. PERSONAL DATA

13.1. By accepting these Terms, the Participant or his legal representative gives the Institution consent to the collection and processing of personal data provided during signing the application, in accordance with the legislation of the Republic of Kazakhstan.

13.2. The processing of personal data is carried out for the purpose of concluding and executing the contract, organizing participation in the Program, ensuring security, communication with the Participant, issuing a certificate, maintaining records, as well as for other purposes directly related to the Program.

13.3. The list of processed data is determined by the information necessary for the specified purposes, and includes surname, first name, patronymic, date of birth, contact details, information about the legal representative and other data provided by the Participant, which are not redundant for the specified purposes.

13.4. During the Program, the Institution has the right to take photos and videos of the Participants, as well as use the created photo and video materials with the image of the Participant for marketing and informational purposes, including posting on the Institution's website, in social networks, advertising and presentation materials of the Institution.

13.5. Consent to the processing of personal data and the use of photo and video materials is provided through an electronic form on the website in a way that allows confirming the fact of its provision. Consent is valid for the period necessary to achieve the specified goals, unless another period is established by the legislation of the Republic of Kazakhstan. The Participant has the right to withdraw consent in accordance with the procedure established by the legislation of the Republic of Kazakhstan.

13.6. The Institution undertakes not to transfer personal data to third parties.

13.7. Cross-border transfer may be carried out where such transfer is necessary for the organization and administration of my participation in the Program, including the use by the Institution of information systems, software products, cloud-based services and other technological tools whose servers or data processing operations may be located outside the Republic of Kazakhstan, including Gmail, Google Drive, Google Sheets and other similar services.

13.8. Such transfer is carried out in accordance with the laws of the Republic of Kazakhstan on personal data and their protection.

14. MINOR PARTICIPANTS

14.1. If the Participant has not reached the age of 18, the necessary actions to conclude the contract and provide the consents provided by law are carried out by his legal representative in accordance with the legislation of the Republic of Kazakhstan.

14.2. When registering a minor, information about the legal representative necessary for concluding the contract and fulfilling obligations is indicated.

15. ELECTRONIC INTERACTION

15.1. The parties recognize that these Terms may be accepted by the Participant in one of the following ways:

- by performing actions on the Institution's website provided for the acceptance of these Terms, including putting a corresponding mark (checkbox) and submitting an electronic application;

- by signing by the Participant of the application for participation in the Program, containing confirmation of acceptance of these Terms, and sending to the Institution a scanned copy of the signed application by e-mail or in another agreed way.

15.2. The performance of these actions is the full and unconditional acceptance by the Participant of these Terms and confirms the conclusion of the contract between the Participant and the Institution on the terms of these Terms.

15.3. An electronic application formed on the website, information about acceptance of the Terms can be used as evidence of the conclusion of the contract.

15.4. Messages sent to the e-mail address specified by the Participant during registration can be used by the Institution to send notifications related to the execution of the contract.

15.5. When changing contact details, the Participant is obliged to update them in the personal account or in another way provided by the Institution.

16. CHANGE OF TERMS

16.1. The Institution has the right to change and supplement Terms. The new version is posted on the website with the date and/or version number.

16.2. New Participants are subject to the edition of Terms in force at the time of acceptance.

16.3. In relation to the Participants who have already accepted the Terms, the changes allowing for unilateral change in accordance with the legislation of the Republic of Kazakhstan and these Terms, are brought to the attention of the Participant by means of electronic means of communication confirming the sending of the notification.

16.4. Such changes shall come into force after 5 (five) working days from the date of sending the notification. If the Participant does not send objections within the specified period, this is recognized as consent to the application of changes.

16.5. Changes in the essential terms of the contract (subject, price and terms of the program), come into force only after receiving such consent.

17. TERM OF VALIDITY AND TERMINATION

17.1. The contract comes into force from the date of signing the application and is valid until the Parties fully fulfill their obligations.

17.2. Contract may be terminated:

- 1) by agreement of the Parties;
- 2) at the initiative of the Participant;
- 3) at the initiative of the Institution in cases provided for by these Terms;
- 4) on other grounds provided for by the legislation of the Republic of Kazakhstan.

18. DISPUTE RESOLUTION

18.1. The legislation of the Republic of Kazakhstan applies to the contract.

18.2. The parties seek to resolve emerging disagreements through negotiations.

18.3. If an agreement is not reached, the dispute shall be resolved in accordance with the legislation of the Republic of Kazakhstan.

19. INSTITUTION DETAILS

Private institution “Institute of smart systems and artificial intelligence”

Astana, Nura district, ave. Kabanbay batyra, 53

BIN 100940009716

IIC KZ10998BTB0000487622

JSC “Alatau City Bank”

SWIFT TSESKZKA

KBE 17

FORM

Application for participation in the Research program

By signing this Application, I confirm that I have familiarized myself with the Terms and conditions of participation in the research program and processing of personal data (hereinafter - the Terms), accept them in full, without any reservations and restrictions and agree to be bound by Terms.

By signing this Application, I also give my consent to the collection and processing of my personal data in accordance with the Terms and the legislation of the Republic of Kazakhstan.

The Terms are an adhesion contract and define the rights, obligations and responsibilities of the Participant and the Institution. All relations arising in connection with participation in the Program are regulated and interpreted in accordance with the Terms.

1. Participant data

Full name:	Full name of representative:
IIN:	IIN:
Date of birth:	Relationship to the Participant:
Address of residence:	
Contact phone:	Contact phone:
Email	Email:

2. Selection of the program

Program name: *for example: autumn scientific program 2026*

Direction: *for example: Computer vision*

Dates: *for example: October 24 to ____ 2026*

Format: *for example: offline*

Place: *Astana, pr-t Kabanbai batyr, 53*

Cost:

Additional options and services:

Total Participation cost: ____ tenge, including taxes and mandatory payments provided for by law.

Payment terms:

Full name	<i>signature</i> _____
	<i>Date</i> _____